

**Enrolled Minutes of the Sixty-second Regular or Special Meeting
For the Twenty-Eighth Highland Town Council
Special Meeting
Monday, June 04, 2018**

The Special Meeting of the Highland Town Council was called to order at 7:00 p.m. at the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana, in the plenary meeting chambers. The Town Council President, Mark A. Herak, presided and the Town Clerk-Treasurer, Michael W. Griffin, was present to memorialize the proceedings. The meeting was opened with the Town Council President leading the Pledge of Allegiance to the Flag of the United States of America.

Roll Call: Present on roll call were Councilors Bernie Zemen, Mark Herak, Konnie Kuiper, and Steve. Councilor Dan Vassar was absent with prior notice. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

Officials Present: Rhett L. Tauber, Town Attorney; and Kathy DeGuilio-Fox were also present.

Additional Officials Present: Sue Murovic, Advisory Board of Zoning Appeals; Larry Kondrat, Board of Waterworks Directors; and Ed Dabrowski, IT Consultant (contract) were also present.

Special Orders:

1. **Consideration of Proposed Additional Appropriations:** (*Non-controlled Fund*) Proposed Additional Appropriations in Excess of the 2018 Budget for the Community Crossings Grant Fund in the amount of \$486,820.16.
 - (a) **Attorney verification of Proofs of Publication:** The TIMES 23 May 2018. The Town Attorney indicated the proof of publication complied with IC 5-3-1.
 - (b) **Public Hearing.** The Town Council President called the public hearing to order. There were no comments or remonstrances. The Town Council President closed the hearing.
 - (c) **Action on Appropriation Enactment No. 2018-19:** An Enactment Appropriating Additional Moneys in Excess of the 2018 Budget for the Community Crossings Grant Fund in the amount of \$486,820.16., all pursuant to I.C. 6-1.1-18, and I.C. 36-5-3-5.

Councilor Zemen introduced and moved the consideration of Enactment No. 2018-19 at the same meeting of its introduction. Councilor Kuiper seconded. Upon a roll call vote, a unanimous vote being necessary, there were four affirmatives and no negatives. The motion passed. The enactment could be considered at the same meeting of its introduction.

Councilor Zemen moved the passage and adoption of Enactment No. 2018-19 at the same meeting of its introduction. Councilor Kuiper seconded. Upon a roll call vote, a two-third vote being necessary, there were four affirmatives and no negatives. The motion passed. The enactment was passed and adopted considered at the same meeting of its introduction.

**Town of Highland
Appropriation Enactment
Enactment No. 2018-19**

AN ENACTMENT APPROPRIATING ADDITIONAL MONEYS IN EXCESS OF THE ANNUAL BUDGET for the COMMUNITY CROSSINGS GRANT FUND ALL PURSUANT TO I.C. 6-1.1-18, and I.C. 36-5-3-5.

WHEREAS, Following a public hearing advertised pursuant to I.C. 5-3-1, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the **Community Crossings Grant Fund**;

WHEREAS, It has been determined that such additional appropriations as may be approved by this enactment, will not increase the levies set under I.C. 6-1.1-17, all pursuant to I.C. 36-5-3-5;

NOW, THEREFORE BE IT ENACTED by the Town Council of the Town of Highland, Lake County, Indiana, as follows:

Section 1. That for the expenses of said municipality, the following additional sums of money are hereby appropriated and ordered set apart out of the **Community Crossings Grant Fund** herein named and for the purposes herein specified, subject to the laws governing the same:

COMMUNITY CROSSINGS GRANT FUND

<i>Increase</i>		
Account	104-0000-4XXXX	45th Avenue Resurfacing \$ 192,853.50
	104-0000-4XXXX	Kennedy Avenue Resurfa <u>\$ 293,966.66</u>
		\$ 486,820.16

Section 2. That the Clerk-Treasurer is hereby authorized and instructed to inform the Department of Local Government Finance of this action and that these monies be made available for expenditure pursuant to I.C. 6-1.1-18.

Section 3. That in satisfaction and for the purposes of the provisions set out in I.C. 36-5-2-9.6, I.C. 36-5-3-5, I.C. 36-5-4-2, this enactment shall be deemed properly filed and introduced before the Town Council at a regular or special meeting, properly called and convened pursuant to I.C. 5-1.5-14 *et seq.*

Introduced and Filed on the 4th Day of June 2018. Consideration on the same day or at same meeting of introduction sustained a vote of 4 in favor and 0 opposed, pursuant to IC 36-5-2-9.8.

DULY ORDAINED AND ADOPTED this 4th Day of June 2018, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 4 in favor and 0 opposed.

TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA

/s/Mark A. Herak, President (IC 36-5-2-10)

ATTEST:

/s/Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

2. **Consideration of Proposed Additional Appropriations: (Controlled Fund)**
Proposed Additional Appropriations in Excess of the 2018 Budget for the Building and Inspection Department of the Corporation General Fund in the amount of \$8,815.00 and in the Advisory Board of Zoning Appeals Department of the Corporation General Fund in the amount of \$39, 500.00 funded by *reductions* in the Works Board Department of the Corporation General Fund in the amount of \$48,315.
 - (a) **Attorney verification of Proofs of Publication:** The TIMES 23 May 2018. The Town Attorney indicated that the proof of publication complied with IC 5-3-1.
 - (b) **Public Hearing.** The Town Council President called the public hearing to order. There were no comments or remonstrances. The Town Council President closed the hearing.
 - (c) **Action on Appropriation Enactment No. 2018-20:** An Enactment Appropriating Additional Moneys in Excess of the 2018 Budget for the Building and Inspection Department of the Corporation General Fund in the amount of \$8,815.00 and in the Advisory Board of Zoning Appeals Department of the Corporation General Fund in the amount of \$39, 500.00 funded by *reductions* in

the Works Board Department of the Corporation General Fund in the amount of \$48,315, all pursuant to I.C. 6-1.1-18, and I.C. 36-5-3-5.

Councilor Wagner introduced and moved the consideration of Enactment No. 2018-20 at the same meeting of its introduction. Councilor Kuiper seconded. Upon a roll call vote, a unanimous vote being necessary, there were four affirmatives and no negatives. The motion passed. The enactment could be considered at the same meeting of its introduction.

Councilor Wagner moved the passage and adoption of Enactment No. 2018-20 at the same meeting of its introduction. Councilor Kuiper seconded. Upon a roll call vote, a two-third vote being necessary, there were four affirmatives and no negatives. The motion passed. The enactment was passed and adopted considered at the same meeting of its introduction.

Town of Highland
APPROPRIATION ENACTMENT
Enactment No. 2018-20

An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the Building and Inspection and the Advisory Board of Zoning Appeals Departments in the Corporation General Fund, by reduction to the Works Board Department of the Corporation General Fund, all pursuant to I.C. 6-1.1-18, I.C. 36-5-3-5, et seq.

WHEREAS, Following a public hearing advertised pursuant to I.C. 5-3-1, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the **Building and Inspection and Advisory Board of Zoning Appeals Departments in the Corporation General Fund**;

WHEREAS, It has been determined that such additional appropriations as may be approved by this enactment, will not increase the levy set under I.C. 6-1.1-17, all pursuant to I.C. 36-5-3-5;

WHEREAS, It has been shown that certain existing unobligated appropriations of the **Works Board Department of the Corporation General Fund** which are not needed at this time for the purposes for which originally appropriated, and may be reduced in order to satisfy an existing need,

NOW, THEREFORE BE IT ENACTED by the Town Council of the Town of Highland, Lake County, Indiana, as follows:

Section 1. That for the expenses of said municipality, the following additional sums of money are hereby appropriated and ordered set apart out of the **Building and Inspection as well as the Advisory Board of Zoning Appeals Departments in the Corporation General Fund** and for the purposes herein specified, subject to the laws governing the same:

CORPORATION GENERAL FUND

Advisory Board of Zoning Appeals

Increase

Account	001-0002-31001	Legal Fees	\$ 39,500.00
		TOTAL 300 SERIES	\$ 39,500.00
		Total Department	\$ 39,500.00

Building and Inspection Department

Increase

Account	001-0006-11108	Inspection Secretary	\$ 7,200.00
	001-0006-11201	Social Security Medicare	\$ 240.00
	001-0006-11209	PERF Pension	\$ 350.00
	001-0006-11210	PERF paid by Employer	\$ 100.00
		TOTAL 100 SERIES	\$ 7,890.00
	001-0006-34023	Group Health Medical	\$ 900.00
	001-0006-34043	Life A&DD	\$ 25.00
		TOTAL 300 SERIES	\$ 925.00
		Total Department	\$ 8,815.00

TOTAL for GENERAL FUND \$ 48,315.00

Section 2. That for the expenses of said municipality, the following identified appropriations of money are hereby **reduced** and ordered reverted to the Fund, out of the **Works Board Department in the Corporation General Fund** and for the purposes herein specified, subject to the laws governing the same:

Works Board Department

<i>Decrease</i>			
Account	001-0011-31005	Education & Training Program	\$ 5,250.00
	001-0011-34015	Transfer Rainy Day Fund	\$ 39,344.00
	001-0011-34006	Insurance Deductable	\$ 2,240.00
	001-0011-39020	IT Communication & Services	\$ 1,481.00
			\$ 48,315.00

Section 3. That the Clerk-Treasurer is hereby authorized and instructed to inform the Indiana Department of Local Government Finance of this action and that these moneys be made available for expenditure **subject to an order** of the Commissioner, pursuant to IC 6-1.1-18.

Section 4. That in satisfaction and for the purposes of the provisions set out in I.C. 36-5-2-9.6, I.C. 36-5-3-5, I.C. 36-5-4-2, this enactment shall be deemed properly filed and introduced before the Town Council at a regular or special meeting, properly called and convened pursuant to I.C. 5-1.5-14 *et seq.*

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**TOWN COUNCIL of the TOWN of
 HIGHLAND, INDIANA**

/s/Mark A. Herak, President (IC 36-5-2-10)

ATTEST:

/s/Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
 Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

Adjournment. There being no further business for the special meeting, The Town Council President declared the Special meeting of the Town Council of Monday, June 04, 2018 adjourned at 7:06 O'clock p.m.

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
 Clerk-Treasurer